



950 Green Valley Road - Beaver Dam, WI 53916
 T: 920.887.4395 F: 920.887.4397
 www.venturemfggroup.com

Application for Employment

An Equal Opportunity Employer

PERSONAL INFORMATION

NAME (LAST NAME FIRST)			SOCIAL SECURITY NO.		
CURRENT ADDRESS	APT. #	CITY	STATE	ZIP	
PHONE # (LAND)	PHONE # (CELL)		18 YRS. OR OLDER? YES NO		

DESIRED EMPLOYMENT

POSITION	AVAILABLE START DATE	DESIRED WAGE PER HR.
ARE YOU EMPLOYED NOW? YES NO	MAY WE CONTACT YOUR EMPLOYER? YES NO	APPLIED HERE BEFORE? YES NO
REASON FOR LEAVING		
HOW WERE YOU REFERRED TO VENTURE MFG.? AGENCY _____ AD _____ FRIEND _____ (INCLUDE NAME) _____ STATE EMPLOYMENT OFFICE _____ COLLEGE/TECH SERVICE _____ WALKIN _____ OTHER _____		

EDUCATION

SCHOOL LEVEL	NAME & LOCATION OF SCHOOL	YRS. ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE				

GENERAL INFORMATION

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK
SPECIAL TRAINING
SPECIAL SKILLS

FORMER EMPLOYERS

BELOW, LIST YOUR LAST THREE EMPLOYERS, **STARTING WITH THE MOST RECENT**

NAME OF PRESENT OR LAST EMPLOYER				
ADDRESS		CITY	STATE	ZIP
STARTING DATE	LEAVING DATE	JOB TITLE		
STARTING HOURLY WAGE	ENDING HOURLY WAGE	MAY WE CONTACT YOUR SUPERVISOR? YES NO		
SUPERVISOR'S NAME		JOB TITLE	PHONE #	
DESCRIPTION OF WORK				
EQUIPMENT YOU RAN				
REASON FOR LEAVING				

PREVIOUS EMPLOYER				
ADDRESS		CITY	STATE	ZIP
STARTING DATE	LEAVING DATE	JOB TITLE		
STARTING HOURLY WAGE	ENDING HOURLY WAGE	MAY WE CONTACT YOUR SUPERVISOR? YES NO		
SUPERVISOR'S NAME		JOB TITLE	PHONE #	
DESCRIPTION OF WORK				
EQUIPMENT YOU RAN				
REASON FOR LEAVING				

PREVIOUS EMPLOYER				
ADDRESS		CITY	STATE	ZIP
STARTING DATE	LEAVING DATE	JOB TITLE		
STARTING HOURLY WAGE	ENDING HOURLY WAGE	MAY WE CONTACT YOUR SUPERVISOR? YES NO		
SUPERVISOR'S NAME		JOB TITLE	PHONE #	
DESCRIPTION OF WORK				
EQUIPMENT YOU RAN				
REASON FOR LEAVING				

REFERENCES

BELOW, GIVE THE NAMES OF THREE PERSONS YOU ARE NOT RELATED TO WHOM YOU HAVE KNOWN AT LEAST ONE YEAR

NAME	ADDRESS & PHONE NUMBER	YRS. ACQUAINTED

SERVICE RECORD

BRANCH OF SERVICE	RANK	DISCHARGE DATE
DESCRIBE SKILLS, SPECIAL TRAINING & HONORS		

HAVE YOU BEEN CONVICTED OF A FELONY WITHIN THE LAST FIVE YEARS? YES NO
IF YES, EXPLAIN: (WILL NOT NECESSARILY EXCLUDE YOU FROM CONSIDERATION OF EMPLOYMENT)

AUTHORIZATION

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE VENTURE MANUFACTURING GROUP, INC., FROM LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION.

I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE."

SIGNATURE

DATE

**DO NOT WRITE ON THIS PAGE
FOR INTERVIEW PURPOSES ONLY**

INTERVIEWED BY	DATE
COMMENTS	

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COMMENTS	

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COMMENTS	